



36th ANNUAL OCEAN BEACH STREET FAIR & CHILI COOK-OFF FESTIVALSM INFORMATION AND RULES SATURDAY, JUNE 27, 2015

GENERAL INFORMATION

The Ocean Beach Street Fair & Chili Cook-Off Festival is a **family oriented** event - filling three blocks with vendors selling arts, crafts, merchandise, foods and activities. Five stages will provide music and entertainment all day.

SCHEDULE

General Fair Hours: Saturday June 27, 2015 - 10am - 8pm

Artist Alley Hours: Saturday, June 27, 2015 - 10 am - 7pm

VENDOR SETUP

- **6:00am-8:30am** - follow the directions that have been sent to you when driving in to the venue.
- Vendors provide all their own chairs, tables, booths and trash receptacles.
- The Festival **DOES NOT** provide electricity or water. All trash and ice must be removed from the event by the vendor. **Fluids and ice must not be dumped or left anywhere at any time.**



VENDOR PARKING NEW THIS YEAR 50 SPOTS AVAILABLE FOR PURCHASE PRIOR TO THE EVENT ONLY!

- **Limited parking (one space per vendor)** is available for vendors **WHO PAY \$30 FOR THE SPACE** in advance on a first come, first served basis. There is absolutely no guaranteed parking.
- Vendor vehicles parked in the **PAID Vendor Parking area** must display their **Official Numbered Parking Pass** in their front window. Vehicles not displaying the official **Parking Pass** will be towed from the area at the vehicle owner's expense. **NOTE:** The parking area will be locked from 8:30am to 8pm, after which time vendors can retrieve their vehicles.

VENDOR BOOTH MERCHANDISE

OBMA/Street Fair Committee shall be the sole judge as to whether an item is suitable according to the general rules and regulations of the OB Street Fair. Please remember that the following items are not allowed:

- **NO** - No storage on sidewalks or walkways of merchandise, storage containers or other vendor property. All must be contained within your booth space.
- **NO** - Merchandise with the words "OB Street Fair & Chili Cook-Off" or any other variation thereof.
- **NO** - Stolen merchandise, firearms, ammunition, alcoholic beverages, or drugs.
- **NO** - Material unsuitable for festival attendees.

Vendors offering such merchandise for sale will be removed from the event immediately.

VENDOR BOOTH OPERATIONS

- **Whisper quiet generators** may be used if they can be located where they are safe for the public, cords are covered, and do not bother other vendors.
- **Electrical Cords** must be heavy-duty commercial grade and must be covered.
- **Tarps or signs** must be no more than **12 ft. high**. *The Committee reserves the right to have a tarp or sign removed if is deemed to be unsafe in any way or a detriment to the Festival.*
- **All safety and fire regulations** must be observed.
- Absolutely **NO merchandise outside** of your booth space.

BREAKDOWN

- Breakdown for all vendors on Newport Ave. begins at 8pm. No sales after 8pm. *Note: Artist Alley and Bacon Street Booths break down at 7pm.*
- All **trash** and **fluids** must be removed from the event by the vendor. **FLUIDS, INCLUDING ICE, MUST NOT BE DUMPED OR LEFT ANYWHERE.**

- Each vendor is **responsible for cleanup** of their space, and will not be allowed in the Festival in future years if area is not left clean.
- **Please, no early departures.**

APPLICATION INFORMATION—WHAT TO INCLUDE.

- **Completely filled out application.** *Incomplete applications will not be considered.* Be as specific as possible on description of booth and merchandise.
- **Photos of booth and merchandise/food** to be sold if you are a new vendor at our event. *Photos will not be returned.*
- **Two self-addressed, stamped envelopes** for Festival confirmation and cleaning deposit.
- **Payment in full, MONEY ORDERS/CASHIERS CHECKS/CREDIT CARDS, ONLY.** No personal or business checks will be accepted for your booth space. **APPLICATIONS WILL NOT BE CONSIDERED UNLESS PAYMENT IS INCLUDED.**
- **Separate Cleaning Deposit Check for \$50.00.** Do not include this amount in booth space payment. Cleaning deposits can be personal/business checks and will be returned within 45 days after the event if your area is left trash free.
- **Liability Insurance.** Each merchandise vendor must either carry their own policy and provide proof by sending a copy of their ACORD Certificate with their application, or include a \$25 payment to be included on our policy for the event.
- **Food Vendors** must provide a copy of their Acord Certificate for their own **insurance policy** and must provide us with their **current** Health Department permit before being accepted as a vendor.
- Each vendor is responsible for their own **licenses** and **permits.**
- All vendors required to have **resale numbers** are responsible for collecting and reporting their own sales tax to the State Board of Equalization.

ACCEPTANCE/SPACE ASSIGNMENT

- All Vendor space locations will be first come, first served per the **postmark** on the application.
- Space assignments and important information, will be mailed or emailed **by June 6.** **BRING YOUR INFORMATION WITH YOU,** you will need it on OB Street Fair Day.
- **NO REFUNDS** after May 1, 2015. Vendors who cancel before May 1st will be subject to an \$85 processing fee.
- The committee reserves the right to change or substitute vendor spaces for the good of the festival and to allow multiple vendors of the same or similar items
- **OBMA** assumes no responsibility for any loss, damage, injury, or claim.
- If you have not been accepted into the Festival, your money order/cashier's check will be returned as soon as possible.

WHERE TO MAIL:

Ocean Beach MainStreet Association
Attn: Vendor Coordinator
P.O. Box 7990
San Diego, CA 92167

OR DROP YOUR INFORMATION AND PAYMENT OFF AT:

OB MainStreet Association
1868 Bacon Street Suite A
San Diego, CA 92107
Email: info@oceanbeachsandiego.com
Fax: 619-224-4976



BOOTH SPACE FEE SCHEDULE

Merchandise Vendors--10 x 10 **Fee +Insurance**

Application postmarked by March 1, 2015:	\$ 330 +\$25
Application postmarked by March 30, 2015:	\$ 350 +\$25
Application postmarked by April 30, 2015:	\$ 390 +\$25
Application postmarked after June 1, 2015:	\$ 430 +\$25

Corporate/National Vendors - -10 x 10 **FEE +Insurance**

Application postmarked by March 1, 2015:	\$ 765 +\$25
Application postmarked by March 30, 2015:	\$ 785 +\$25
Application postmarked by April 30, 2015:	\$ 805 +\$25
Application postmarked after June 1, 2015:	\$ 885 +\$25

Please note that all food vendors must provide their own liability insurance.

Food Vendor - prepackaged-single item 10 x 10 space

Application postmarked by March 1, 2015:	\$ 410
Application postmarked by March 30, 2015:	\$ 455
Application postmarked by April 30, 2015:	\$ 485
Application postmarked after June 1, 2015:	\$ 535

Food vendors must provide own liability insurance

Food Vendor--15 x 15 space **Fee + Sink Charge**

Application postmarked by March 14, 2015:	\$ 685 +\$75
Application postmarked by March 31, 2015:	\$ 710 +\$75
Application postmarked by April 30, 2015:	\$ 745 +\$75
Application postmarked after June 1, 2015:	\$ 820 +\$75

Food vendors must provide own liability insurance

ALL VENDORS:

**Include a separate check/money order for \$50 per/space
for your refundable cleaning deposit made payable to:
Ocean Beach MainStreet Association**

Please make cashier's check/money order payable to:

WHERE TO MAIL:

Ocean Beach MainStreet Association
Attn: Vendor Coordinator
P.O. Box 7990
San Diego, CA 92167

OR DROP YOUR INFORMATION AND PAYMENT OFF AT:

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Business Name/ Organization: _____ Booth Number(s) _____ Date Received _____ # of Booth Spaces _____ Date Notified _____ Amount received \$ _____ MO# _____ Category _____ <i>(ex.: food*, non-food merchandise, information only)</i> Liability Insurance Policy # _____ OR \$25 rec'd _____ Name of Insurance Carrier _____ Exp. Date _____ Food Vendor Health Permit: _____	Control # _____ <div style="background-color: yellow; padding: 2px; display: inline-block; font-weight: bold;">FOR OFFICE USE ONLY</div>
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CHECK LIST FOR OFFICE USE

Cleaning Deposit Rec'd _____

Health Permit Rec'd _____

Liability Insurance Policy Rec'd _____

3-Comp sink fee rec'd _____

Application Complete _____

Confirmation Sent _____

Cleaning Deposit Returned _____

Notes: _____

36th Annual OCEAN BEACH STREET FAIR & CHILI COOK-OFF FESTIVALSM
2015 VENDOR SPACE APPLICATION FORM FOR SATURDAY, JUNE 27, 2015 - please print clearly

Name of Business/Organization _____ Phone () _____

Applicant's Name _____ **Your Email Address:** _____

Address _____ City: _____ State _____ Zip _____

Number of Spaces Requested _____ Non-Food* _____ Food * _____ Do you want the same booth as last year? _____

Resale Number: _____ (will be verified) _____



Your Liability Insurance Policy #: _____

ACORD CERTIFICATE

Carrier: _____ **Exp Date:** _____

**In addition to including your policy information here, you must also send a copy of your current ACORD Certificate showing the current dates of your policy coverage.*

FOOD APPLICATIONS: You must attach copy of current County of San Diego Environmental Health - Temporary Food Facility Permit in order to be accepted. Food permits will be checked for authenticity.

Specific description of booth and all product lines to be sold: (Food vendors please list all food items to be sold) If you are a new vendor to our event, please include photos) *Items not listed will be prohibited. Please be thorough.*

You must enclose 2 stamped, self-addressed #10 envelopes with your space application form.

<p>FEE SCHEDULE:</p> <p>SPACE FEE: \$ _____ for merchandise vendors</p> <p>*SPACE FEE: \$ _____ for food vendors</p> <p>FOOD VENDOR SINK: \$ <u>75</u> (food vendors only)</p> <p>LIABILITY INSURANCE: \$ <u>25</u> (If you don't have own insurance, <i>Not available for food vendors</i>)</p> <p>PARKING FEE: \$ <u>30</u> (first come first served limited space)</p> <p>AMOUNT ENCLOSED: \$ _____ MO/CC/Cashiers Check</p> <p>CLEANING DEPOSIT: \$ _____ (\$50 separate check)</p>	<p><i>Please <u>initial</u> that you have read and agree to the following:</i></p> <p>_____ No refunds after May 1, 2015</p> <p>_____ Cancellations before May 1, 2015 subject to \$85 fee</p> <p>_____ Cleaning deposits are refundable if space is left clean</p> <p>_____ Food vendor sink charge is non-refundable</p> <p>_____ No tarp or sign will be more than 12ft. Tall.</p>
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Dear Applicant: Your application will be considered ONLY after you have completed this form and signed below. **INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.** Once a Vendor has been accepted, there will be absolutely NO REFUNDS of vendor fees after May 1, 2015. The **No Refund Policy** includes situations in which the event is canceled as a result of factors beyond the control of the Event organizers, including but not limited to, war, terrorist act, natural disaster, or order of any Civil or Military Authority. Such situations are beyond the control of the Event organizers and Vendors accept the risk of loss in such a situation. The applicant agrees that herein stated is an accurate description of materials and literature to be displayed and sold, and that the Ocean Beach MainStreet Association (OBMA)/Street Fair Committee shall be the sole judge as to whether or not those materials are suitable for family viewing, or in keeping with the general rules and regulations of the Street Fair.

The applicant agrees that it is his/her responsibility to carry appropriate insurance. He/she agrees that the OBMA/Street Fair Committee will not be held liable for legal damages. The OBMA/Street Fair Committee, a nonprofit corporation, assumes no responsibility for any loss, damage, injury or claim arising out of the participants acts or omissions in the Ocean Beach Street Fair & Chili Cook-off Festival. The applicant hereby agrees to hold the Association/Committee, the Directors and Members harmless from any claim arising out of the applicants entry, acts, or omissions in said Street Fair & Chili Cook-Off Festival or any accident, injury or damage involved therein, including but not limited to attorney fees and court costs.

I have read the above and agree to the terms and agree to abide by the rules & regulations stated on the information sheet.



Company/Organization: _____

Signature: _____ **Date:** _____

WHERE TO MAIL: Ocean Beach MainStreet Association , Attn: Vendor Coordinator, PO Box 7990, San Diego, CA 92167
Phone number: 619-224-4906 email: info@oceanbeachsandiego.com

NAME: _____

Vendors (non-food only)

\$25 One-Day Insurance Coverage Application

Ocean Beach Street Fair & Chili Cook-Off Festival

June 27, 2015

IMPORTANT NEW INFORMATION:

This Is Not A Binder. This is information for One-Day Insurance Coverage. All vendors must either carry their own Liability Insurance or purchase One-Day Insurance Coverage through the OBMA's insurance. If you have your own insurance, please provide us with the information requested on the middle of page 3* of this packet.

APPLICANT INFORMATION:

Name: _____

Doing Business as: _____

Applicant is -- Sole Proprietor Corporation Partnership
 Joint Venture Other _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Contact Person: _____

Telephone (_____) _____ Fax Number (_____) _____

UNDERWRITING INFORMATION:

Type of Product Sold/Handled/Displayed: *(Please be thorough)*

*****Please attach any pamphlets, brochures if available.*****

ELIGIBILITY IS NOT GUARANTEED: Sale of Beverages (no beer, wine, liquor), Flowers, Art-work, Clothing, Jewelry, Novelties and Souvenirs are usually acceptable. **ANYTHING OUT OF THESE CATEGORIES MUST BE SUBMITTED FOR REVIEW.** Food Vendors must supply their own liability insurance and submit it with their application.

Cost: \$25 in addition to your Booth Space Fee. Please include \$25 when you send in your Booth Space Application and your payment by money order, cashier's check, personal / business check or credit card. If you are not approved for insurance coverage, your \$25 will be refunded to you.



**Please return the One-Day Insurance Coverage application
and any other documents by mail to:**

Ocean Beach Mainstreet Association
Attn: Vendor Chair
PO Box 7990
San Diego, CA 92167

For Questions:
Call: 619-224-4906
Email:
info@oceanbeachsandiego.com