



BUSINESS UPDATE CHECKLIST

- Change your website hours
- Change your hours on social profiles
 - Create highlights of stories listing your current hours with the update date on your Instagram account
- Update your hours on your Google My Business account
- Post updates to your Google My Business account
- Update hours on your Yelp account
- Update hours on third party delivery sites:
 - Doordash, Grubhub, Postmates, UberEats
- Every time that you change your hours or have any update to a change of service (indoor or outdoor) post about it on social media in the form of a story and post